
Minutes of the Borough Council Zelienople, PA

10/12/2020

7:30 PM Council-Regular

MasterID:

681

The October 12, 2020 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council Vice President Andrew Mathew III in the Council Chambers located at 111 W New Castle St., Zelienople PA 16063. This meeting was held in a limited in-person environment as well as remotely through the WebEx technology due to the coronavirus pandemic situation and to comply with the Governors order to limit in person public meetings. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendance were Council Members, Andrew Mathew III, Mary Hess, Doug Foyle, and Marietta Reeb.

Attending remotely was Council Members Gregg Semel, Ralph Geis, and Mayor Thomas Oliverio. Council President Allen Bayer was not in attendance.

Also, in attendance were Borough Manager Donald Pepe and Code Enforcement/Zoning Officer Shelly Kaltenbaugh. Attending remotely was Solicitor Bonnie Brimmeier, Police Chief James Miller, and Borough Engineer Tom Thompson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Rodney Kniess

VISITORS

Dan Fritch, Zelienople Area Business Association
Rodney Kniess, Volunteer of the Year Recipient
Adel Fatur
Rob Reeb
Jim John
Janelle Kemerer
Tim Sapinza
Josh Rader
Scott Garing
Sue Kniess
Sue Pickett
Chuck Skillman
Paul Reynolds

Minutes of the Borough Council Zelienople, PA

10/12/2020

7:30 PM Council-Regular

MasterID:

681

PUBLIC COMMENT:

The Volunteer of the Year award for 2019 was presented to Rodney Kniess, a longstanding member of the Harmony Fire District. His outstanding commitment for volunteer public service to the Community is recognized by this award. The award was presented to him by Vice President of Council Andrew Mathew III and Borough Manager Donald Pepe.

CONSENT AGENDA:

A motion was made by Mrs. Hess, second by Mr. Foyle to approve:

- Minutes of the September 28, 2020 Council Meeting
- Transfer of Funds, \$100,000.00 from the Electric Fund to the General Fund, if needed.

Motion carried 6-0.

OLD BUSINESS:

None

NEW BUSINESS:

CONSIDER ACCEPTANCE OF THE BILLS TO BE PAID FOR THE MONTH OF OCTOBER IN THE AMOUNT OF \$1,049,490.96

A motion was made by Mr. Geis, seconded by Mrs. Reeb to consider acceptance of the "Bills to Be Paid" report for October in the amount of \$1,049,490.96.

Motion carried 6-0

CONSIDERATION FOR HANDICAPPED PARKING SPACE REQUEST FOR 226 WALNUT STREET

A motion was made by Mrs. Reeb, seconded by Mr. Foyle to approve a handicapped parking space request from Mr. Lou Tomei for 226 Walnut Street with the appropriate signage provided by the Borough. Mr. Tomei applied for the handicapped parking space, as required by ordinance, requesting a reserved handicapped parking space for his daughter who has Cerebral Palsy and other health challenges.

Minutes of the Borough Council Zelienople, PA

10/12/2020

7:30 PM Council-Regular

MasterID:

681

Motion carried 6-0.

CONSIDERATION FOR ZELIENOPLE BUSINESS ASSOCIATION (ZABA) REQUEST TO HOLD A TRICK OR TREAT EVENT FOR THE MAIN STREET BUSINESSES ON FRIDAY, OCTOBER 30, 2020

A motion was made by Mrs. Hess, seconded by Mr. Foyle to approve the Zelienople Business Association (ZABA) request to hold their annual Halloween Main Street Trick or Treat event for the Main Street Businesses on Friday, October 30, 2020 from 4:00 pm to 6:00 pm. This is not a borough sponsored event, rather the borough is allowing ZABA to hold this event in the Main Street area, under two important conditions:

- It is ZABA's responsibility to coordinate the event with the Borough Street Department and all Emergency Services.
- It is ZABA's complete responsibility to ensure their event adheres to all state guidelines currently in force regarding COVID-19 restrictions.

These conditions are important to maintain safety for all participants

Motion carried 6-0

CONSIDERATION FOR ZELIENOPLE BUSINESS ASSOCIATION (ZABA) REQUEST TO HOLD VARIOUS CHRISTMAS HOLIDAY EVENTS

A motion was made by Mrs. Hess, seconded by Mr. Geis to approve the Zelienople Business Association (ZABA) request to hold several Christmas Holiday events and activities as follows:

- Christmas parade/procession on Thursday December 3, 2020 from 6:00 pm to 6:30 pm.
 - It must be clarified if this is considered a parade or procession and details must be provided regarding the expected # of participants, the time needed to close the street and of course the path or route of the event. Once the details are provided a special events permit will be applied for by the Borough on ZABA's behalf.
- Extension of Thursday Night Main Street events through the Holidays
 - this approval requires ZABA to provide additional information relating to how these events will be managed,

Minutes of the Borough Council Zelienople, PA

10/12/2020

7:30 PM Council-Regular

MasterID:

681

- this approval expires on December 28, 2020.

- Miracle on Main Street Event - December 3, 2020 from 4:00 pm to 8:00 pm

- Small Business Saturday -November 28, 2020

- Santa's House
 - Dates to be provided to the Borough.
 - Details must be provided to the Borough regarding how this event will be managed in 2020.

It is noted that these are not Borough sponsored event, rather the Borough is allowing ZABA to hold these events in the Main Street Area, under the following important conditions:

- It is ZABA's responsibility to coordinate all events with the Borough Street Department and all Emergency Services.

- It is ZABA's complete responsibility to ensure their events adhere to all state guidelines currently in force regarding COVID-19 restrictions and that they are enforced. This is important to maintain safety for all participants and to hold the Borough harmless in this regard.

- ZABA is to provide the Borough with a certificate of additional insured coverage to cover all regular liability on these events since they are held on borough property and municipal and state thoroughfares .

Motion carried 6-0

CONSIDER APPROVAL OF THE DEVELOPERS AGREEMENT BETWEEN ZELIENOPLE BOROUGH AND THE DEVELOPER TREK DEVELOPMENT, INC. FOR JEREMIAH VILLAGE

Applications for Land Development, 2020-1-SUB of Glade Run Lutheran Services, 2020-1-Conditional Use of Glade Run Lutheran Services, 2020-1-PRD of Trek Development and Glade Run Lutheran Services, and 2020-1-LD of Trek Development and Glade Run Lutheran Services, were approved by the Zelienople Planning Commission on June 4, 2000 and the Zelienople Council on July 13, 2020 with Conditions. A Developers Agreement is required by the Zelienople Subdivision and Land Development Ordinance, #787-07, as amended. The Ordinance requires that the Developers

Minutes of the Borough Council Zelienople, PA

10/12/2020

7:30 PM Council-Regular

MasterID:

681

Agreement meet certain minimum conditions and such an agreement has been prepared.

A motion was made by Mrs. Hess, seconded by Mr. Foyle, to approve the Developers Agreement and authorize the proper signatories to execute the prepared Developers Agreement between the Borough of Zelienople and Trek Development Group, Inc. as recommended by Special Legal Counsel, the Borough Solicitor, and Borough Staff.

Motion carried 6-0

CONSIDERATION FOR PARK CULVERT INSTALLATION PROJECT CONTRACT

A motion was made by Mr. Semel, seconded by Mrs. Reeb, to approve Barbish Contracting Inc.'s estimated cost to perform work for the Park Culvert Replacement Project at an estimated cost not to exceed \$11,000. A final estimate based on actual work performed will be provided for approval when received.

Motion carried 6-0.

CONSIDER RESOLUTION #441-20 FOR THE DISTRIBUTION OF STATE AID FOR MUNICIPAL PENSION FUNDS

A motion was made by Mrs. Hess, seconded by Mr. Geis, to approve Resolution #441-20 for the Distribution of State Aid for Municipal Pension Funds. The Commonwealth of Pennsylvania, under Act 205 of 1985, allocates a yearly amount to be given to municipalities with municipal pension programs and termed "State Aid". This year the Borough received \$152,638.83. The distribution of the State Aid will be made to each pension plan (Police & Non-Uniformed) based upon the unit value calculations and will allocate \$78,781.33 to the Police Pension Plan and \$73,857.50 to the Non-Uniformed Plan.

A full and true copy of Resolution #441-20 can be found in the Resolution Book.

Secretary / Manager

Motion carried 6-0

Minutes of the Borough Council Zelienople, PA

10/12/2020

7:30 PM Council-Regular

MasterID:

681

CONSIDER RESOLUTION #442-20 FOR SETTING THE EMPLOYEE CONTRIBUTION RATE FOR THE POLICE PENSION PLAN

A motion was made by Mr. Geis, seconded by Mrs. Hess, to approve Resolution #442-20. The Police Pension Plan document requires that the Borough each year set the employee contribution rate for the Police Pension Plan. Resolution #442-20 is written to meet this requirement. It includes an eight percent (8%) of compensation contribution rate for the calendar year of 2021 as per the Police Collective Bargaining Agreement.

A full and true copy of Resolution #442-20 can be found in the Resolution Book.

Secretary / Manager

Motion carried 6-0

CONSIDER RESOLUTION #443-20 TO AUTHORIZE SIGNATURES FOR THE REVISED REQUIRED DEP JEREMIAH VILLAGE PLANNING MODULE PACKAGE

A motion was made by Mr. Geis, seconded by Mrs. Hess, to approve Resolution #443-20 to authorize signatures required by DEP for the Jeremiah Village Planning Module Package. The original Resolution #437-20 was acted on at the July 27, 2020 meeting, but since DEP has requested changes, a new Resolution is needed

A full and true copy of Resolution #443-20 can be found in the Resolution Book.

Secretary / Manager

Motion carried 6-0

CONSIDER AUTHORIZATION TO PAY INVOICE DOWNTOWN REDEVELOPMENT SERVICES - PHASE 3 GRANT WRITING ASSISTANCE

A motion was made by Mrs. Hess, seconded by Mr. Foyle, to authorize the payment to Downtown Redevelopment Services, in the amount of \$1,100.00 for the payment of invoice #352 relating to

Minutes of the Borough Council Zelienople, PA

10/12/2020

7:30 PM Council-Regular

MasterID:

681

Zelienople Phase 3 Grant Writing Assistance, for the time frame September 7, 2020 through September 30, 2020. Council engaged the services of Downtown Redevelopment Services to assist with the Main Street Revitalization Project - Phase 3 Grant Writing.

Motion carried 6-0

CONSIDER AUTHORIZATION DRAW ON GENERAL OBLIGATION NOTE (G.O.N.) SERIES A OF 2020 - PAY REQUISITION #4

A motion was made by Mrs. Reeb, seconded by Mr. Foyle, for loan draw #4 on General Obligation Note (G.O.N.) Series A of 2020 for payment of costs associated with the AMI Project in the amount of \$3,355.00 for payment to Logics.

Motion carried 6-0

Being no further business, Vice President Mathew closed the meeting at 8:32 PM.

ATTEST:

Borough Manager

Council Vice President

Approved by me this _____ day of _____, 2020.

Mayor